**VFW 3168 USE AGREEMENT**

Information required to schedule rental of the VFW.

 Member

 Non-Member

 Smoking (If kitchen is closed)

 Non-Smoking

 Catering by the VFW Kitchen

**The area to rent:**

 Bingo Hall ($250/Non-member, $125/Member)

 Canteen (Negotiable based on the day of the week)

 Extra Bar in Bingo Hall ($75)

**Fee/Payment Terms:**

* Bingo Hall: Due 10 days prior to the event unless otherwise agreed upon.
* Extra Bar: Due 10 days prior to the event unless otherwise agreed upon.
* Eighteen percent gratuity will be added to your event if the VFW kitchen caters for your event.
* Cleaning Deposit: $100 refundable if the area is cleaned and set back up the way it was provided. Due at the time of completing this form.

**NO ALCOHOLIC BEVERAGES** will be brought into the facility for consumption. Any alcohol that will be consumed outside the facility on the VFW property must first be approved by the VFW when making a reservation. An additional licensing fee may apply. According to Missouri State Liquor Control Law the Facility **must** be vacated by 1:30am.

**THIS IS A WAIVER AND RELEASE, READ IT CAREFULLY BEFORE SIGNING IT.**

My signature certifies that I have read the conditions as set forth by the Veterans of Foreign Wars, Post 3168 governing the use of the items specified above; that I will take full responsibility for seeing that the use of these facilities/area by the organization/group I represent is in full adherence and compliance with these conditions ; that I will hold the Veterans of Foreign Wars Post 3168 harmless of any damage, claim for damage for personal injury or death, damage to or loss of property incurred in the use of these facilities/area; that if there are any minors in the group using the facilities/ area, I will accept full responsibility for them throughout the period covered by this Application Permit. **I HAVE READ THE RELEASE CAREFULLY; I UNDERSTAND AND ASSUME THE RISK INVOLVED. BY SIGNING, I GIVE UP MY RIGHT TO SUE.**

**Date Requested: \_\_\_\_\_\_\_\_\_\_\_ Time: \_\_\_\_\_\_\_\_ Type of Event: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**VFW Representative for event \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Applicant Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Telephone #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Signature of Renter \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_**